

## Cathedral Area Community Association Micro Grant Application

The Cathedral Area Community Association (CACA) supports projects that improve quality of life for Cathedral residents and the vitality of the Cathedral Area.

CACA Micro Grants up to \$ 2,000 are available to individuals or groups based in the Cathedral Area. Applications are accepted throughout the year. Preference will be given to those projects that are not eligible for funding through other sources.

Please review, sign and submit the Memorandum of Agreement along with the application to [caca@sasktel.net](mailto:caca@sasktel.net).

### Applicant Information

**Group and/or Applicant Name:**

**Address:**

**Phone Number:**

**Email Address:**

**Project Title:**

**Project goal:**

List the broad goal(s) of the proposed project:

### Project objectives

List the specific objectives for the project.

Specific aims should refer to outcomes or changes in the community that are consistent with the goals of CACA. More information on the goals and objectives of the Association can be found at [www.cathedralvillage.org/about](http://www.cathedralvillage.org/about) .

### Community involvement

Describe how:

- the identified project is relevant to Cathedral Village; and,
- the people that will be affected by the project and where the project will take place.

### Project action plan

List the steps needed to complete the project.

Action	Date	Location

## Project outcomes

Check all that apply.

Connects people and engages village residents in a common event or activity.	
Enhance the quality of life of village residents.	
Maintain the cathedral neighbourhood's vibrant hometown feel and a rich sense of community.	
Enhance the history, culture, and character of the community.	
Model environmental sustainability.	
Preserve and enhance the appearance and livability of the community.	
Provide assistance to those living in the community.	

## Budget

Briefly describe expected project costs.

Item	Amount
Total	

Briefly describe other sources of funding.

Source	Amount
Total	

## Reporting Requirements

Please provide photos and a brief summary of the project within six weeks of completion.

## **Memorandum of Agreement**

### **Cathedral Area Community Association Micro Grant Application**

- I will give the Cathedral Area Community Association a report of how the project went and what was accomplished no later than \_\_\_\_\_.
- If Application is approved the distribution of funds will be described in the Final Agreement.
- I will spend the money I get only on things I said I would in my budget. If I need to make changes, I will contact the Cathedral Area Community Association first.
- I will let the Cathedral Area Community Association check up on my program any time they wish to see how it's going and how I'm spending my money.
- I will get the best photographs I can of my project and I will let the Cathedral Area Community Association use those photographs for their materials. I will tell the Cathedral Area Community Association if someone in my project does not want his or her picture used.
- I will tell others that my project is being funded by the Cathedral Area Community Association and I will put this on any written materials I develop for the project.
- If I am part of a group, then my signature indicates that I'm the one who has the right to enter into contracts with others for my group.
- I will let you check my background to see that all this information I've provided is true.
- I accept that the Cathedral Area Community Association reserves the right to approve or deny grants, and that the CACA will make a final decision on which proposals receive funds from the Grant and the grant amount.

Please Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_

Thanks for your application.

If you are funded, we wish you great success.

If you are not funded, don't give up. Talk to someone at the Cathedral Area Community Association about your ideas. We want to work with you!

**Project Evaluation Table (to be completed by CACA)**

<b>Impact (out of 25)</b> How significant is the effect of the project on the Cathedral area and its residents?	<b>Feasibility (out of 25)</b> How feasible is the project in terms of time, budget, and available resources?	<b>Action Plan (out of 25)</b> How well defined is the action plan?	<b>Rationale (out of 25)</b> How closely tied is the action plan to the stated goals?	<b>Total (out of 100)</b>

**Multi-Application Project Evaluation Table**

<b>Project Title</b>	<b>Points Distribution</b>				
	<b>Impact</b>	<b>Feasibility</b>	<b>Action Plan</b>	<b>Rationale</b>	<b>Total</b>